

Minutes of the Board Meeting of the
TRUCKEE-CARSON IRRIGATION DISTRICT
 Regular Session Board Meeting Minutes
November 5, 2024

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, November 5, 2024** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen	President
	David Stix Jr.	Vice-President
	Robert Oakden	Secretary
	Lester deBraga	Treasurer
	Joseph Gomes	Director
	Abrahm Schank	Director
	Wade Workman	Director
Others Present:	Benjamin Shawcroft	General Manager
	Helen-Marie Morrow	Finance Manager
	Cody Biggs	Construction & Maintenance Manager
	Kelly Herwick	District Water Master
	Mark Solinski	Hydroelectric Facilities Manager
	Ariel Tomb	Assistant Secretary to the Board

Teleconference/Zoom Guests	Representing
Robert Owen	Bureau of Reclamation
Jason Villareal	Bureau of Reclamation
Laurie Nicholas	Bureau of Reclamation
Leanna Lehman	The Fallon Post

In-Person Guests	Representing
Jack Worsley	Bureau of Reclamation
Robert Martinez	Bureau of Reclamation
Bethany Chagnon	US Fish & Wildlife
Albert Mulder	National Resource Conservation Service

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**
 President Olsen called the meeting to order in accordance with NRS 241 at 9:00 a.m.

2. **Pledge of Allegiance**
 The Pledge of Allegiance was led by Kelly Herwick.

3. **Approval of the Agenda**

A motion was made by Secretary Oakden to adopt the agenda with the stated changes, seconded by Director Schank, request for comment and the motion was unanimously approved.

4. **General Public Comment**

No public comment.

5. **Miscellaneous Correspondence**

There was no miscellaneous correspondence to review for the month of October.

6. **General Manager and Staff Reports**

• **Ben Shawcroft, General Manager**

Shawcroft reported applications for the USDA grant are available; the deadline to submit an application is November 15th. The work plan for the grant is in progress and will be submitted to the Board for approval before it is sent to the USDA for their approval. The grant for the Lahontan Tower is in limbo, he is waiting to receive a go-ahead from the grant officer. Shawcroft will be out of the office the rest of the week; he is traveling to the NWRA Annual Conference in Albuquerque, New Mexico.

• **Cody Biggs, Construction & Maintenance Manager**

Biggs reported he has his crew cleaning up the yard before the shutdown. Some guys are working at 26' Drop and will also help to repair the roof with Solinski. Following the shutdown, he will begin working on weeds and trees. The new mower arrived from Florida. Since it survived the hurricane, they named it Milton the Mower. BJ Nunes and Billy Davis will be trained on its use. There should be an update on the new drop around the first of the year.

• **Kelly Herwick, District Water Master**

Herwick reported on current conditions; see attached report. Derby Dam and Fernley Check gate exercises need to be scheduled. There is a 62% chance that diversions will be allowed this off-season, and a 26% chance of going into flood ops.

• **Mike Adams, Systems & Technologies Manager**

Adams was not present to report.

• **Mark Solinski, Hydroelectric Facilities Manager**

Solinski reported the new runners for 26' Drop should be in the Port of Los Angeles and he will start repairing the roof at 26' Drop around the 18th. He reported the following KW per plant:

New Lahontan: Off
Old Lahontan: 1,550
26' Drop: 300

7. **City of Fernley – General Updates**

There was no representative present to report.

8. **United States Fish & Wildlife Service (USFWS) – General Updates**

Bethany Chagnon, Deputy Refuge Manager – Stillwater National Wildlife Refuge, reported they are zeroing their accounts before the season ends. Swans started arriving at the Refuge this week.

9. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**

Robert Martinez, Newlands Project Coordinator, reported the inspections on low hazard dams have been completed. He also received the plans for the A-C7 replacement.

Jack Worsley, Area Manager, reported that they are still negotiating final costs with the contractor and he received the Emergency Extraordinary Maintenance package.

10. **Fallon-Paiute Shoshone Tribe (FPST) – General Updates**

There was no representative present to report.

11. **Naval Air Station Fallon (NASF) – General Updates**

There was no representative present to report.

12. **Natural Resources Conservation Service (NRCS) – General Updates**

Albert Mulder, District Conservationist, reported that equipment sign up deadlines are November 22nd and June 27th. The Conservation Stewardship Program is paying \$4,200 per land use.

13. **Nevada Department of Wildlife (NDOW) – General Updates**

There was no representative present to report.

14. **Reimbursement of District General Assessed on Parcels Outside of District Boundaries in Fiscal Years 2021/2022 and 2024/2025**

Deliberation and decision regarding the reimbursement of District General assessed on parcels outside of District boundaries in Fiscal Years 2021/2022 and 2024/2025. This item was reviewed by the Finance Committee on September 30th.

Shawcroft gave an overview of the item; some parcels were accidentally included in the map of the District boundaries during fiscal years 2021-2022 and 2024-2025 that are outside the boundaries of the District. As a result they were charged District General during those years. This was a result of human error and processes are being put in place to ensure that it doesn't happen again in the future. A total of \$9,527.30 will need to be reimbursed to the property owners.

A motion was made by Treasurer deBraga to approve Item #14 as written, seconded by Director Workman, request for comment and the motion was unanimously approved.

15. **MacLeod Watts Proposal for FYE 2025 & FYE 2026 OPEB**

Deliberation and decision regarding a proposal to prepare the June 30, 2024 OPEB valuation. Results of this valuation will be applied to prepare the GASB 75 reports for the District's FYE 2025 and FYE 2026. The cost for the proposed work is \$6,695.00.

This report is required by the Governmental Accounting Standards Board (GASB) for inclusion in the District's financial statements. It looks at post retirement benefits and the liabilities associated with those benefits.

A motion was made by Director Gomes to approve Item #15 as written, seconded by Treasurer deBraga, request for comment and the motion was unanimously approved.

16. Contract with Lumos

Deliberation and decision regarding a contract with Lumos & Associates to do engineering and project management for the T-Line Canal Project in the amount of \$895,210.00 which will be funded by the USDA grant.

This item was postponed until a Notice of Action is received from the USDA.

17. Proposal to Assist with Design and Hosting for the District Website

Deliberation and decision regarding the proposal from Streamline to assist with the design and hosting of the District's website.

Shawcroft presented the proposal to the Board; Streamline audited the District's website and found serious problems, especially with ADA compliance. They will work with District staff to build a new website that includes all the functionalities that our current website holds. The start up cost is \$1,500 and \$500 monthly for hosting and support. The cost has been approved by the Finance Committee.

A motion was made by Secretary Oakden to approve Item #17 as written, seconded by Director Gomes, request for comment and the motion was unanimously approved.

18. Consent Agenda

- Approval of Director's compensation for the month of October as provided for by NRS 539.080.
- Approval of Board Meeting minutes of October 1, 2024.

A motion was made by Vice-President Stix to approve the Consent Agenda, seconded by Director Gomes, request for comment and the motion was unanimously approved.

19. Committee Reports

- **Operations & Maintenance (O&M) Committee**
Vice-President Stix reported that the Committee reviewed a damage claim that was forwarded to the Board; however due to a clerical error it was not included on this agenda. It will be included on the December agenda.
- **Carson Lake Pasture (CLP) Advisory Committee Recommendations**
Treasurer deBraga reported cattle will begin exiting the Pasture on Friday; according

to reports there is plenty of feed left over. A total of 18 cows have died in the Pasture this season. Dr. Cooper, DVM, has confirmed that most of the cattle deaths were caused by anaplasmosis which is spread by flies and ticks. There is some medication available, however it must be administered very early to be effective. deBraga reported there was discussion at the Committee meeting regarding spraying for insects since the outbreak seemed to be contained in a small area. This would potentially be more cost effective than tagging.

- **Employee Relations Committee**

There was no meeting for the month of October 2024.

- **Finance Committee**

Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on November 4, 2024.

A motion was made by Treasurer deBraga to approve the Treasurer's report and Finance Committee recommendation to approve check numbers 44554 through 44632 as well as automatic, online and phone payments, seconded by Director Workman, request for comment and the motion was unanimously approved.

- **Policy Committee**

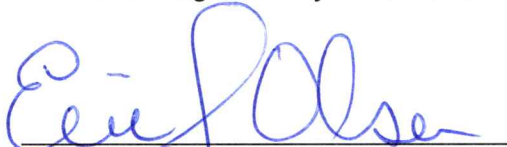
There was no meeting for the month of October 2024.

20. **Additional Public Comment**

No additional public comment.

21. **Adjournment**

The meeting was adjourned at 9:45 a.m. subject to the call of the Board President.



Eric Olsen - Board President

12-3-24

Date



Robert Oakden - Secretary

12/3/24

Date





Truckee-Carson Irrigation District

Newlands Project

11/05/24

BOARD OF DIRECTORS

Eric Olsen, President
David Stix, Jr., Vice-President
Bob Oakden, Secretary
Lester deBraga, Director/Treasurer
Abraham Schank, Director
Joseph Gomes, Director
Wade Workman, Director
Benjamin Shawcroft., District Manager &
General Counsel

Monthly Board Meeting

CURRENT CONDITIONS:

- **Truckee Div.**
 - Truckee River @ Vista gauge: 524 cfs
 - Truckee Canal: 94cfs
 - <40cfs in Gilpen Spill
 - 33cfs at TC canal at Wadsworth
 - Water Master "Derby flow Target": 51.8 cfs
 - Below Derby Gauge: 430cfs
 - 1cfs at TC canal at Hazen
- **Carson Div.**
 - Carson River @ Ft. Churchill gauge: **96** cfs
 - Lahontan Storage: **121,224** a.f.
 - Release below Lahontan: **256** cfs / approx. 507 a.f. at 24hrs
 - Total net loss: 321 a.f. in 24hrs

FPST STATUS:

- S7-t25: OFF
- SN# 712-40: FPST Wetlands Unit #1 has been zeroed/ delivered 100% allocation
- SN# 712-37: FPST Wetlands Unit #2 has been zeroed/ delivered 100% allocation
- Appears there will be enough storage and Run-off Volume to satisfy outstanding balances if orders are called upon for delivery.

USFW STATUS:

- S-t75: Ordered 20cfs/ cur: 16cfs
- Bypass: Ordered 25cfs/ cur: 28cfs
- SN# 970: Orders have been placed to zero account.
- SN# 970-c: Orders have been placed to zero account.
- Estimated end date of deliveries: 11/13 Wednesday

NDOW STATUS:

- Orders for A-t37 spill & G-c17 spill will be processed by last day of orders.
- On the last day of orders; account will be zeroed with final delivery orders.

DISTRIC STATUS:

- Working on Month-end Reporting and Adjustments.
- Harmon and S-line Reservoir are both full.
 - Will be used to deliver out East district orders.
- Next O&M meeting Water department will have presentation
 - WaterMark - Scheduling program