

**TRUCKEE-CARSON IRRIGATION DISTRICT  
Operations and Maintenance (O&M) Committee  
Minutes of the Regular Session Committee Meeting  
September 15, 2022**

The Committee Members of the Operations and Maintenance (O&M) Committee of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Thursday, September 15, 2022** at 9:00 a.m.

The following members were present constituting a quorum:

Present:	David Stix, Jr. Robert Oakden Joseph Gomes Cody Biggs	Chairman Vice-Chairman Committee Member Const. & Maint. Mgr/Committee Member
Absent:	Ben Shawcroft Kelly Herwick	General Manager/Committee Member District Water Master/Committee Member
Others Present:	Helen-Marie Morrow Ariel Tomb	Finance Manager Clerical Assistant

Teleconference/Zoom Guests	Representing
Leanna Hale	Fallon Paiute Shoshone Tribe
Zack Bowers	Naval Air Station Fallon

In-Person Guests	Representing
Robert Martinez	Bureau of Reclamation
Jeremy Reynolds	Self

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**  
The meeting was called to order at 9:00 a.m. by Chairman Stix.
2. **Pledge of Allegiance**  
The Pledge of Allegiance was led by Committee Member Biggs .
3. **Review and Adoption of the Agenda**  
**A motion was made by Committee Member Gomes to approve the September 15, 2022 O&M Committee Meeting Agenda, seconded by Vice-Chairman Oakden, request for comment, and the motion was unanimously approved.**
4. **Public Comment**  
No public comment.

5. **Miscellaneous Correspondence**

No miscellaneous correspondence.

6. **General Manager & Staff Reports**

• **Ben Shawcroft, General Manager**

Not present to report.

• **Cody Biggs, Construction & Maintenance Manager**

Cody Biggs, Construction & Maintenance Manager, reported that the long reach excavator is cleaning the Harmon Drain along Kirn Road. His crews are working on trouble calls and completing prep for meter installations in the off season.

• **Mark Solinski, Hydroelectric Manager**

Not present to report.

• **Kelly Herwick, District Water Master**

Committee Member Biggs reported for Kelly that demand and current flows are on track with his last report given at the September 8<sup>th</sup> Board Meeting.

• **Mike Adams, Systems & Technologies Manager**

Not present to report.

7. **Conservation Work Order Review**

There were no comments on the Conservation Work Order Review.

8. **Damage Claims Submitted**

No damage claims submitted.

9. **Incidents & Accidents**

No incidents or accidents reported.

10. **New Applications Received**

• **22-006 Jeremy Reynolds**

An application was received to install a fence and gate on a section of the A5-1 easement. Mr. Reynolds understands that he is to maintain a five (5) foot section on either side of the fence and the gate is to remain unlocked for District access. If the gate is locked, the District is to be provided a key.

**A motion was made by Committee Member Biggs to approve the application to install a fence and gate submitted by Jeremy Reynolds, seconded by Vice-Chairman Oakden, request for comment, and the motion was unanimously approved.**

• **22-007 Ducks Unlimited (For Information Only-No Action)**

An application was received for drain access to clean and re-profile the L8-2 drain. A second application is pending to install a new structure on Macari Lane. Bureau approval for the drain cleaning has already been obtained.

- 22-008 Abrahm Schank  
An application was received to install a new takeout on the S3. Mr. Schank is leasing the field from the adjacent hospital. Adding the new takeout will eliminate the need to feed the field from a private ditch that runs a half mile through an urban area- improving delivery efficiency. Mr. Schank will need to obtain an easement from his neighbor for the takeout. The hospital will pay for the construction materials and the District will provide the labor.

**A motion was made by Committee Member Biggs to approve the application to install a takeout on the S3 submitted by Abrahm Schank, contingent on Bureau approval, seconded by Vice-Chairman Oakden, request for comment, and the motion was unanimously approved.**

**11. U.S. Fish & Wildlife Service Representative(s)**

Not present to report.

**12. Fallon Paiute Shoshone Tribe Representative(s)**

Leanna Hale, Land & Water Resources Manager, reported that she received the depletion report from the District and is reviewing the information. She is creating a notice to distribute to Tribal irrigators regarding the last day to place water orders.

**13. Naval Air Station Fallon (NASF) Representative(s)**

Zack Bowers, Naval Air Station Fallon, reported that their tree removal project is proceeding and should begin the end of October or beginning of November.

**14. Nevada Department of Wildlife (NDOW) Representative(s)**

Not present to report.

**15. Bureau of Reclamation Representative(s)**

Rob Martinez, Bureau of Reclamation, reported the following:

- The Emergency Action Plans for both the Truckee and Carson divisions have been received and accepted.
- The Standard Operating Procedures (SOP) for both divisions are still in progress.
- The Water Conservation Fund Report is due on September 30<sup>th</sup>.
- There is a Technical Committee Meeting scheduled for September 22<sup>nd</sup>.
- The Bureau office has awarded the construction contract for the Truckee Canal Extraordinary Maintenance Project and is expecting to receive a construction schedule from the contractor in the next week or two. Based on verbal discussions, a soft date for de-watering the Canal is expected around the first of the year.

**16. Consent Agenda**

**A motion was made by Vice-Chairman Oakden to approve the Consent Agenda items including the minutes from the August 18, 2022 Committee meeting, seconded by Committee Member Gomes, request for comment and the motion was unanimously approved.**

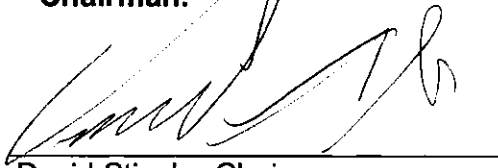
**17. Additional Period of Public Comment**

No additional public comment was given.

18.

**Adjournment**

The meeting was adjourned at 9:21 a.m. subject to the call of the Committee Chairman.



David Stix Jr., Chairman

12/15/2022  
Date