

Minutes of the Board Meeting of the  
**TRUCKEE-CARSON IRRIGATION DISTRICT**  
 Regular Session Board Meeting Minutes  
**January 3, 2023**

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, January 3, 2023** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	David Stix Jr.	Vice-President
	Robert Oakden	Secretary
	Lester deBraga	Treasurer
	Joseph Gomes	Director
	Abrahm Schank	Director
	Wade Workman	Director

Absent:	Eric Olsen	President
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Others Present:	Benjamin Shawcroft	General Manager
	Helen-Marie Morrow	Finance Manager
	Cody Biggs	Construction/Maintenance Manager
	Kelly Herwick	District Water Master
	Mark Solinski	Hydroelectric Facilities Manager
	Ariel Tomb	Assistant Secretary to the Board

<b>Teleconference/Zoom Guests</b>	<b>Representing</b>
Jack Worsley	Bureau of Reclamation
Laurie Nicholas	Bureau of Reclamation
Robert Martinez	Bureau of Reclamation
Robert Owen	Bureau of Reclamation
Raija Bushnell	Farmer's Conservation Alliance
Julie O'Shea	Farmer's Conservation Alliance
Bethany Chagnon	United States Fish & Wildlife
Leanna Hale	Fallon Paiute Shoshone Tribe
Cara Nadler	United States Geological Survey
Nora Nelson	United States Geological Survey
Rachel Dahl	The Fallon Post

<b>In-Person Guests</b>	<b>Representing</b>
Chris Mahannah	Mahannah & Associates, LLC

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

**1. Call to Order**

Vice-President Stix called the meeting to order in accordance with NRS 241 at 9:03 a.m.

2. **Pledge of Allegiance**

The Pledge of Allegiance was led by Vice-President Stix.

3. **Approval of the Agenda**

A **motion** was made by Director Gomes to adopt the agenda as presented, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.

4. **General Public Comment**

There was no public comment.

5. **Miscellaneous Correspondence**

General Manager Shawcroft provided an overview of correspondence sent during the month of December 2022.

6. **General Manager and Staff Reports**

- **Ben Shawcroft, General Manager**  
Ben Shawcroft, General Manager, had no report.
- **Cody Biggs, Construction & Maintenance Manager**  
Cody Biggs, Construction & Maintenance Manager, reported the concrete crew has two more pours on the S-Line meters. Other crews are working on cleanup on the L10 lateral and trees on Union Lane, weather depending. The Derby soft plug was removed on Friday in preparation for high river flows due to winter storms.
- **Kelly Herwick, District Water Master**  
Kelly Herwick, District Water Master, reported on current conditions in the Carson Division. See the attached report.
- **Mike Adams, Systems & Technologies Manager**  
Not present to report.
- **Mark Solinski, Hydroelectric Facilities Manager**  
Mark Solinski, Hydroelectric Facilities Manager, reported that he is still working on the transformer yard at New Lahontan. Power is out at 26' Drop today. Lake levels have risen due to recent storms; they secured the barge to the Tower.

7. **City of Fernley – General Updates**

There was no representative present to report.

8. **United States Fish & Wildlife Service (USFWS) – General Updates**

Bethany Chagnon, Deputy Project Leader, Stillwater National Wildlife Refuge, reported that a project they had been working on with Ducks Unlimited was finished just before Christmas. The Refuge is a muddy mess currently due to the weather.

9. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**

Jack Worsley, Lahontan Basin Area Office Manager, Bureau of Reclamation, reported that the contractor for the Truckee Canal project is back on site after the holiday break.

10. **Fallon-Paiute Shoshone Tribe (FPST) – General Updates**

Leanna Hale, Land & Water Resource Director, reported that she is beginning to work on her spreadsheet of irrigators and begin preparation for the start of next season.

11. **Naval Air Station Fallon (NASF) – General Updates**

There was no representative present to report.

12. **Natural Resources Conservation Service (NRCS) – General Updates**

There was no representative present to report.

13. **Nevada Department of Wildlife (NDOW) – General Updates**

There was no representative present to report.

14. **Farmer’s Conservation Alliance (FCA) – General Updates**

Julie O’Shea, Executive Director, provided an update on the draft System Improvement Plan and Water Loss meeting.

15. **Presentation on Carson River Capture Model Study and Request for Funding up to \$20,000 per federal fiscal year FY23-25 for a total of \$60,000.**

*Chris Mahannah, P.E. & Cara Nadler with the USGS will provide discussion and summary of a proposed capture model study. Nevada has historically administered surface water and groundwater rights separately. Because these two systems are often hydraulically connected, groundwater pumping may deplete, or capture, surface-water resources such as streams, springs, and lakes, leading to conflict between surface-water and groundwater-right holders. The impact of groundwater withdrawal on the Carson River and Lahontan Reservoir is not well understood. Numerical groundwater models are useful tools to assess and describe both historical and potential stream and reservoir capture.*

*The proposed study is a 6-year project extending from federal fiscal year (FY) 2023 – FY28 with a total cost of \$714,000. 99% of the funding will be needed during the first three years of the project (federal FY23-25). A funding commitment of \$20,000 per federal fiscal year for the first three years FY23-25 is requested from TCID which can then be matched 1:1 by the USGS under federal cooperative match. A similar funding request was made to Churchill County which can also be matched under federal cooperative match funds at 1:1 by the USGS. The federal funding match is subject to availability from Congress. The USFWS will fund the remaining cost of the project and funds will be committed for the entire 6-year duration of the project by the USFWS.*

**A motion was made by Treasurer deBraga to approve funding in the amount of \$10,000 for three years, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

16. **Preparation of Annual Assessment Book**

*Deliberation and decision relating to preparation and approval of the annual assessment book created by the District Assessor, Robert Oakden, Board Secretary, containing a full and accurate description of all land in the District, and a list of the persons who own, claim or have possession or control thereof, during the year, giving the number of acres listed to each person as provided for by NRS 539.667.*

**A motion was made by Secretary Oakden to approve the Annual Assessment Book, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

**17. Assessment Increase to Fund Continuing Operations and Capital Projects Including the Truckee Lining Project**

*Deliberation concerning the increase of water-user assessments to go into effect July 1, 2023. Staff will provide a presentation to the Board concerning the current financial condition and future funding needs of TCID. This will include the need to fund the \$35 million repayment contract entered into with BOR for the Truckee Canal Lining Project. Staff will be requesting direction from the Board on this subject. Action on the assessment changes will be taken at the February Board meeting.*

Discussion was had relating to forecasted financial needs of the District.

**18. Appointment of a Director to Serve on the District Safety Committee**  
*Appointment of a member of the Board of Directors to serve on the District Safety Committee which meets once per quarter.*

**A motion was made by Treasurer deBraga to appoint Director Schank to sit on the District Safety Committee, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

**19. Consent Agenda**

- Approval of Director's compensation as provided for by NRS 539.080.

**A motion was made by Treasurer deBraga to approve the Consent Agenda, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

**20. Committee Reports**

- **Operations & Maintenance (O&M) Committee**  
Vice-President Stix (O&M Committee Chairman) reported that the Committee approved four applications for new takeouts at the last meeting.
- **Carson Lake Pasture (CLP) Advisory Committee**  
Treasurer deBraga (CLP Committee Chairman) had no report. A meeting is scheduled for January 19<sup>th</sup>.
- **Employee Relations Committee**

There was no meeting held for the month of December 2022.

- **Finance Committee**

Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on December 29, 2022.

**A motion was made by Treasurer deBraga to approve the Treasurer's report and Finance Committee recommendation to approve check numbers 42968 through 43069, the transfer of \$141,781.66, online, phone and automatic payments, seconded by Director Workman, request for comment and the motion was unanimously approved.**

- **Negotiations Committee**

There was no meeting held for the month of December 2022.

- **Policy Committee**

There was no meeting held for the month of December 2022.

- **Public Relations Committee**

There was no meeting held for the month of December 2022.

- **Revenue/IT Committee**

There was no meeting held for the month of December 2022.

- **Truckee Canal Safety Commission**

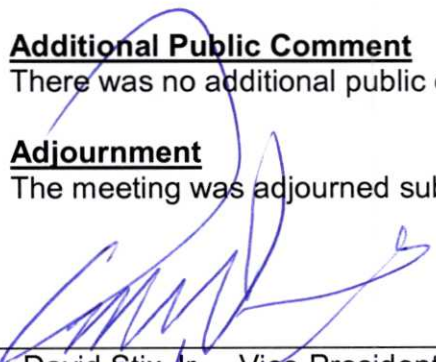
There was no meeting held for the month of December 2022.

21. **Additional Public Comment**

There was no additional public comment.

22. **Adjournment**

The meeting was adjourned subject to the call of the Board President at 10:51 a.m.

  
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David Stix Jr. – Vice-President

2/1/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Robert Oakden - Secretary

3-14-23  
\_\_\_\_\_  
Date





# Truckee-Carson Irrigation District

## *Newlands Project*

01/03/2023

### BOARD OF DIRECTORS

Eric Olsen, President  
David Stix, Jr., Vice-President  
Bob Oakden, Secretary  
Lester deBraga, Director/Treasurer  
Abraham Schank, Director  
Joseph Gomes, Director  
Wade Workman, Director  
Rusty D. Jardine, Esq., District Manager &  
General Counsel

### **BOARD MEETING**

#### **CURRENT CONDITIONS:**

- **Truckee Div.**
  - TC Canal is off
- **Carson Div.**
  - Carson River @ Ft. Churchill gauge: 2070cfs
  - Lahontan Storage: 39,941 a.f.
  - Release below Lahontan: 2cfs
  - Total Inflows: 2070cfs/ approx. 4,098 a.f. at 24hrs

#### **FORECASTING: Snow Water Equivalent percent NRCS as of January 3, 2023: Carson @ 261% of median**

- SNOTEL sites in the Carson Region
  - Horse Meadows @ 262%; previous Dec. 4<sup>th</sup> @ 208% of median
  - Burnside Lake @ 261%; previous Dec. 4<sup>th</sup> @ 197% of median
  - Forestdale Creek @ 234%; previous Dec. 4<sup>th</sup> @ 217% of median
  - Ebbetts Pass @ 238%; previous Dec. 4<sup>th</sup> @ 194% of median
  - Poison Flat @ 352%; previous Dec. 4<sup>th</sup> @ 213% of median
  - Monitor Pass @ 367%; previous Dec. 4<sup>th</sup> @ 235% of median
- Truckee @ 208%; previous Dec. 4<sup>th</sup> @ 213% of median
- Lake Tahoe @ 235%; previous Dec. 4<sup>th</sup> @ 219% of median
- Walker @ 263%; previous Dec. 4<sup>th</sup> @ 204% of median

#### **DISTRICT STATUS:**

- Water Department office employees current working on existing scheduling program
  - Improving Scheduling/ schedules to increase efficiency with Employee time work
  - Improving Ditchrider files for functionality/use & measurement
  - Commenced training for Scheduling for both Kyler & Wes